

MURANG'A COUNTY GOVERNMENT



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MURANG'A MUNICIPALITY

MURANG'A MUNICIPALITY FULL BOARD MEETING HELD ON 20TH JUNE 2024 **AT MURANG'A MUNICIPALITY BOARDROOM**

PRESENT

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| 1. Josephine W. Wanjiku | - CO Lands, Physical Planning & Urban Development |
| 2. Ruth Muiruri | - Board Chairperson |
| 3. Kenneth Gitau | - V/Chairperson |
| 4. Lameck Ngigi | - Board Member |
| 5. Caroline K. Nyaga | - Board Member |
| 6. Peter Kimani | - Board Member |
| 7. Margaret Kariuki | - Board Member |
| 8. George Kariuki | - Board Member |
| 9. Benard Mugo | - Municipal Manager |

APOLOGIES

- | | |
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| 1. James Gatuna | - CECM Lands, Physical Planning & Urban Development |
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IN ATTENDANCE

- | | |
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| 1. Makara Ngure | - Municipal Administrator |
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Agenda:

1. Preliminaries
2. Communication from the Chair
3. Reading and Confirmation of Previous Minutes
4. Matters Arising
5. Committee Reports
6. Any Other Business
7. Adjournment

Item	Description	Action
	<p><u>Preliminaries</u></p> <p>The Chairperson, Ruth Muiruri opened the meeting through a call for a word of prayers by Peter Kariuki at 10.34 AM.</p>	
Min 1/20/06/2024	<p><u>Opening and Welcome Remarks</u></p> <p>The Chairperson welcomed the members to the meeting and conducted a self-introductory session. He invited the members to actively participate in the meeting.</p>	
Min 2/20/06/2024	<p><u>Reading and Confirmation of Previous Minutes</u></p> <p>The Municipal Manager took the Board Members through the meeting minutes of 19th March, 2024. The Minutes were proposed by Anne Wanjiku and Seconded by Clement Kamau to be the true recording of the day's deliberations.</p>	
Min 3/20/06/2024	<p><u>Matters Arising</u></p> <p>A. Schedule of Board Meetings, Committee Meetings and Public Fora</p> <p>The Municipal Manager tabled a schedule of meetings and public fora for the FY 2024/2025. He informed the members that the dates are tentative as they are subject to change as the scheduled dates might be affected by new occurrence. (Annex: Schedule of Meetings for 2024/2025 FY).</p> <p>The Board adopted the Schedule and noted the following:</p> <ol style="list-style-type: none"> i. Schedules to take cognizance of arrangement that allow convening of all committee meetings, followed by full Board and then finally the Public Fora. ii. The Schedule be shared by the Executive to be part of inputs to inform scheduling of executive meetings concerning the Municipality 	
Min 4/20/06/2024	<p><u>Committee Reports</u></p> <p>A. Administration, Finance, Public Service, IT and Economic Planning Committee</p> <p>i. Municipality Integrated Development Plan (2023-2027)</p> <p>The Chairperson of the Administration, Finance, Public Service, IT and Economic Planning Committee, Kenneth Gitau, tabled the reviewed Municipality Integrated Development Plan (2023-2027) and took the members through the new areas and interventions. He informed the members that the Plan had been reviewed to comply with the requirement of annual review and</p>	

	<p>to enhance the contents especially on environment and social safeguards impact assessment. This, he noted, was to make the plan conform to the provisions of the Urban Areas and Cities Act, 2011 as well as the Public Finance Management Act.</p> <p>Adoption of the Reviewed Plan</p> <p>The Board adopted the reviewed plan and directed the Manager to enhance its implementation and reporting</p> <p>ii. Municipal Annual Strategic Plan, Programme Based Budget and Annual Investment Plan for the Financial Year 2024/2025</p> <p>The Chairperson, Mr. Kenneth Gitau informed the Board that the preparation of the Financial Year 2024/2025 budget was complete. He tabled the Municipality Annual Strategic Plan, Programme Based Budget (PBB), and Annual Investment Plan before the Board. He made highlights of the budgetary allocation in the Programme Based Budget which included:</p> <ul style="list-style-type: none"> • The Municipality total allocation of Kshs 117,441,824 comprising of Kshs 72,070,000 recurrent expenditure and Kshs 45,371,824 development expenditure as per the ceilings in the County Fiscal Strategy Paper. • Recurrent vote of Kshs 51,500,000 for staff salaries while office operations allocated Kshs 4,620,000 • Recurrent vote inclusive of Kshs 14,000,000 grant from Kenya Urban Support Programme – Urban Institutional Grant • Development vote of Kshs 45,371,824 inclusive of Kenya Urban Support Programme – Urban Development grant of Kshs 35,371,824 • Board and committee allocation of Kshs 1,000,000 <p><u>Board Adoption and Recommendation</u></p> <p>The Board adopted the Annual Strategic Plan, Municipal Programme Based Budget and the Annual Investment Plan but recommended the following:</p> <ul style="list-style-type: none"> • The Board to convene a consultative dialogue with the executive to explore ways of enhancing the Municipality budget allocation. The Board agreed that the formulation and approval an 'Allocation Formular' to the urban areas would be an important avenue to address the budgetary allocation issues. 	
Min 5/20/06/2024	<p><u>Tabling of Documents for Adoption</u></p> <p>Financial Report for Q3 FY 2023/2024</p>	

	The Manager tabled the Municipality Financial Report for Quarter 3 (January 2024- March 2024) for adoption. He informed the Board that the Municipality budget for the FY 2023/2024 was inclusive of Kenol Municipality and Kangari Municipality sub votes.	
Min 6/20/06/2024	<p><u>Any Other Business</u></p> <p>1. Deployment of Essential Staff</p> <p>Kenneth Gitau reminded the Manager to enhance the efforts to ensure that the deployment of all essential staff to the Municipality is fast-tracked.</p> <p>2. Pending Policy Documents</p> <p>Margaret Kariuki urged the Manager to ensure that the frameworks being developed are comprehensively done. She noted that some of the policies are lacking in important content.</p>	
Min 7/20/06/2024	<p><u>Adjournment</u></p> <p>Having no other business, the meeting adjourned at 1:41 PM with a closing prayer by Peter Kariuki.</p> <p>Minutes Confirmed:</p> <div><div><div></div><div>Benard Mugo (Municipal Manager)</div></div><div><div></div><div>Date</div></div></div> <div><div><div></div><div>Ruth Muiruri (Board Chairperson)</div></div><div><div></div><div>Date</div></div></div>	